



**Downtown Bristol Façade Improvement Grant
2024 Application**

A. Applicant Information	
Building Owner (s):	
Address:	
City/State/Zip:	
Phone:	
Fax:	
E-mail:	
Contact Name (if different from above):	
Address:	
City/State/Zip:	
Phone:	
Fax:	
E-mail:	

B. Building Information
Property Address:
Number of Buildings:
Current Usage:
Zoning:

C. Current Tenancy			
<i>Use additional sheets if necessary.</i>			
Unit Number and Name	Type (retail, office, residential, etc.)	Current Rent	Will building renovations result in increased rent?
		\$ /mo	Yes No If yes, new rent=\$ /mo
		\$ /mo	Yes No If yes, new rent=\$ /mo
Total		\$ /mo	Total new rental income=\$

D. Project Overview

1. Describe in detail the proposed "project" being undertaken (e.g., awning replacement, cornice repair.) This narrative should describe the same project outlined by the financials. (Attach additional sheets if necessary.)

2. When will the project begin?

3. When will the project be completed?

4. Has any portion of the project been started yet? Yes No

If yes, please describe.

Note: Any portion of the project started prior to an agreement resulting from this application will not be eligible for assistance or count as match funding for this project.

E. Economic Development Overview

JOB CREATION/RETENTION

❖ Upon completion of the project, will new jobs be created? Yes No
If yes, how many and what are their classification?

Will this project retain existing jobs? Yes No If yes, how many and what are their classification?

Will this project result in residential housing units. Yes No If yes, how many? _____

ADDITIONAL INVESTMENT

❖ Please describe any private investment committed to this project: _____

Please describe complete scope of work that private investment will be applied to: _____

Other public investment committed to the project or pending (Bristol, VA Enterprise Zone, etc.) _____

In addition to Façade, what other investment is involved? _____

H. Attachments			
<i>Circle if submitted. If not submitted, explain why in the space below, right.</i>			
Yes	No	Drawings and specifications.	
Yes	No	Current photographs of building.	
Yes	No	Estimates and timeline of project	

Disclosure

By signing and submitting this application, the applicant hereby agrees to the following:

1. Applicant agrees that the acceptance of this application does not commit Believe in Bristol to enter into an agreement, to pay any costs incurred in its preparation to participate in subsequent negotiations, or to contract for the project. Further, the acceptance of this application does not constitute an agreement by Believe in Bristol that any contract will be entered into by Believe in Bristol. Believe in Bristol expressly reserves the right to reject any or all applications or to request more information from the applicant.
2. The applicant also agrees that Façade Design Assistance will only be considered for the proposed project by Believe in Bristol if: 1) a façade design has been completed and is included with this application, and 2) bids or quotes for all proposed work were obtained and are included with this application.
3. Applicant hereby certifies that all information contained in this document and any attachments is true and correct to the best of the applicant's knowledge. Applicant also gives permission to Believe in Bristol to research the building's history, research the applicant's history, contact respective financial institutions, obtain credit reports and perform other related activities necessary for the reasonable evaluation of this proposal.

Should assistance be provided applicant/borrower agrees:

1. To comply with all applicable provisions of federal statutes and regulations concerning equal employment opportunities for persons engaged in rehabilitation work undertaken in connection with program assistance.
2. To keep such records as may be required by Believe in Bristol in connection with the work to be assisted.
3. To not discriminate upon the basis of race, color, sex, marital status, disability, religion or national origin in the sale, lease, rental, use or occupancy of the property to be assisted.
4. To allow no member of the governing body of Believe in Bristol and no employee of Believe in Bristol to have any interest, direct or indirect, in the proceeds of any loan or in any way contract entered into by the borrower for the performance of work financed, in whole or in part, with the proceeds of the loan.
5. That NO financial assistance will be provided if the project involves the permanent and involuntary displacement of tenants unless the applicant agrees to provide financial assistance to the tenants at levels consistent with the Federal Relocation and Real Property Acquisition Act, as amended. Such assistance granted will not, however, be counted in the private match requirement.

In addition, the applicant is aware of the following:

1. If assistance is given, an audit of the project may be required.
2. Financial assistance will not be provided if property taxes or special assessments are in arrears.

****Please note that incomplete applications will not be considered for funding.***

Building Owner Signature

Print Name

Date

Signature

Title (if applicant is a company representative)

Print Name

Date

Applicant Submission

Submit completed application to:

Maggie Elliott
Believe in Bristol
P.O. Box 1931
20 6th Street
Bristol, TN 37621
info@believeinbristol.org

For Questions regarding the application or program guidelines Call: (423) 573-2201 or info@believeinbristol.org